



REGULAR MEETING
711 West Main Street, Festus, MO 63028

Meeting Minutes

Thursday, September 16, 2021

CALL TO ORDER: Greg Camp called meeting at 10:00 a.m.

ROLL CALL:

Members Present: Terry Thomas, Matt Unrein, Greg Camp, and Kevin Dennis (via Zoom)

Absent: Mark Johnson and Jim Kasten

Also Present: Morgan Kimbrell, Secretary and Jamie Aubuchon, Plant Manager

Jim Kasten joined the meeting via Zoom.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES:

Motion for approval: Terry Thomas made motion to accept the open and closed session minutes from August 19, 2021.

Second: Jim Kasten

Ayes: 5

Nays: 0

Absent: 1

APPROVAL OF BILLS:

Bills were reported with additions in the amount of \$536,737.83.

Move for Approval: Terry Thomas made a motion to approve the bills in the amount of \$536,737.83.

Second: Jim Kasten

Roll Call: Terry Thomas, Matt Unrein, Greg Camp, Kevin Dennis, and Jim Kasten

Nays: 0

Absent: Mark Johnson



OLD BUSINESS:

New Preliminary Design Report:

Jamie informed the board that he went through the report and made a few “tweaks” and asked a few questions about the multi-mode and construction design. Jamie asked if the board had any questions the board did not.

Greg informed the board that there is a meeting in early October that Jamie, Jim, and himself will be attending and if anyone else would like to join he will share the information later.

Jamie also stated that there had to be a design change for security purposes in the transformer and generator area.

Electrical Audit Report:

Greg brought up the recommendations that were made on the report and asked Jamie what his thoughts were on these recommendations and what could be done immediately. Jamie stated that he has already included replacing the main BPS in capital improvement, but other things can be done a little at a time depending on the budget. The board agreed that the main point would be the lightning protection system. Jamie stated that he would put together an RFP for the lightning protection component. Matt asked if there would be any benefit to asking Burns & McDonnell to look into this as a part of their design scope. Jamie did not have a problem with that. Greg would like to have the report shared to Dane & the group. Greg would like to see the ball rolling on this and get some quotes and bids.

Earthquake Quote + Terrorism Coverage \$9,164.00:

Greg informed the board about the coverage that was signed on 9/2/2021.

NEW BUSINESS:

Staff Report Lagoon Pump Replacement:

Jamie stated that the pump is not working. His recommendation to the board is to replace it. Matt asked what brand is the pump? Jamie answered Grundfos.

Move for Approval: Kevin Dennis made the motion to accept the bid from The Pump Shop for \$8,995.00

Second: Matt Unrein

Roll Call: Terry Thomas, Matt Unrein, Greg Camp, Kevin Dennis, and Jim Kasten

Nays: 0

Absent: Mark Johnson



Destruction of Records:

The board did not have any discussion on this report.

Move for Approval: Terry Thomas made motion to approve the list of records for destruction.

Second: Matt Unrein

Ayes: 5

Nays: 0

Absent: 1

RESOLUTION:

Resolution No. 2021-29 “Contract with The Pump Shop for Lagoon Pump”

Move to Introduce: Jim Kasten made motion to introduced Resolution No. 2021-29 to be read by Title only.

Second: Kevin Dennis

Ayes: 5

Nays: 0

Absent 1

Michelle Vaughn entered the meeting.

Secretary, Morgan Kimbrell read resolution No. 2021-29 by title only.

Move to Adopt: Jim Kasten made motion to adopt Resolution No. 2021-29

Second: Terry Thomas

Ayes: Matt Unrein, Greg Camp, Kevin Dennis, Jim Kasten, and Terry Thomas

Nays: 0

Absent: 1

Resolution No. 2021-30 “Budget Amendment No.2”

Move to Introduce: Jim Kasten made motion to introduced Resolution No. 2021-30 to be read by Title only.

Second: Matt Unrein

Ayes: 5

Nays: 0

Absent 1

Secretary, Morgan Kimbrell read resolution No. 2021-30 by title only.



Michelle informed the board that the capital outlay is where the changes were made that got carried over into the new budget year.

Move to Adopt: Jim Kasten made motion to adopt Resolution No. 2021-30
Second: Greg Camp
Ayes: Matt Unrein, Greg Camp, Kevin Dennis, Jim Kasten, and Terry Thomas
Nays: 0
Absent: 1

Resolution No. 2021-31 “Budget 2021-2022”

Move to Introduce: Jim Kasten made motion to introduced Resolution No. 2021-31 to be read by Title only.
Second: Terry Thomas
Ayes: 5
Nays: 0
Absent: 1

Secretary, Morgan Kimbrell read resolution No. 2021-31 by title only.

Michelle informed the board that at the last meeting she talked about the debt service coverage ratio and at the time had reached out to Mark Grimm with Gilmore & Bell regarding the terms of the loan agreement on whether they should be using current debt or average debt to determine debt service coverage but at the time she had not heard a response. Michelle did receive an email back from Mark Grimm, which she read to the board explaining that JCWA has to comply with the terms of the 2012 Loan Agreement and also the terms of the 2021 Loan Agreement and that the 2012 Loan Agreement requires 1.10 times “Debt Service calculated with respect to the note, the outstanding parity obligations and any additional obligations” and that Debt Service is defined in the 2012 Loan Agreement as the “aggregate principal payments (whether at maturity or pursuant to sinking fund redemption requirements), interest payments and other payments for the period of time for which calculated, which you must take into account current debt service and not average debt service. Michelle also stated that the definition of revenues does not appear to include surplus/reserve funds, but that Mark did think it was possible to appropriate surplus funds to the payment of a portion of the debt, and then to irrevocably deposit those funds with the trustee/paying agent for payment of debt service. Then you would not consider those reserve funds in the calculation of the rate covenant. Michelle would like to check with the auditors to see if they agree with that. Jim stated that he was all for doing this, Greg stated that this is not something that would be needed to act on this budget. Jim asked if there was an amount that was being looked at. Michelle confirmed an amount of about \$300,000. Michelle added that she wanted to know about the 3 employees with the \$1.00 raise instead of the proposed 3% raise. The board agreed with the \$1.00 pay increase on the 3 employees. There was no further discussion on this topic.

Greg informed the board that the City of Festus is doing a resident satisfaction survey, one of the topics is water satisfaction. Greg is pleased to know that the JCWA is already in the process of making the changes that the residents are concerned with. By adding the second collector well and making plan for the cities not having to turn on their wells will address the Festus resident’s current concerns about their water quality.



Jamie added that the #1 call that he gets at the plant is the hardness of the water.

Move to Adopt: Jim Kasten made motion to adopt Resolution No. 2021-31
Second: Matt Unrein
Ayes: Matt Unrein, Greg Camp, Kevin Dennis, Jim Kasten, and Terry Thomas
Nays: 0
Absent: 1

REPORTS:

Treasurer Report for period ending 8/31/21 (Informational Only):

The Board did not have any discussion on the reports.

Plant Manager Report:

The Board did not have any discussion on the report from the plant manager.

Board of Directors:

Jim Kasten-None
Greg Camp-None
Terry Thomas-None
Matt Unrein-None
Kevin Dennis-None
Mark Johnson-Absent

ADJOURN:

Terry Thomas made a motion to adjourn meeting, seconded by Jim Kasten motion carried unanimously.

These minutes were approved this _____ day of _____, 2021.

Greg Camp, President

Attest:

Morgan Kimbrell, Secretary